



**TOWN OF SMYRNA STORM WATER ADVISORY COMMITTEE
AGENDA
APRIL 21, 2025 @ 5:00 PM
COUNCIL CHAMBERS, TOWN HALL**

- I. **CALL TO ORDER**
- II. **CITIZEN COMMENTS**
The Town's Public Comment Period shall be reserved for those citizens that have signed up to address a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town's Public Comment Policy. Speakers are limited to three (3) minutes. Additional comments may be submitted in writing.
- III. **DISTRIBUTION OF CERTIFICATES TO SWAC MEMBERS**
- IV. **INTRODUCTION OF NEW SWAC MEMBERS**
- V. **ELECTION OF OFFICERS**
- VI. **REVIEW AND APPROVE MINUTES FOR JANUARY 13, 2025 MEETING OF STORM WATER ADVISORY COMMITTEE (SWAC)**
- VII. **OLD BUSINESS**
 - A. None this quarter
- VIII. **NEW BUSINESS**
 - A. ***Consent / Correction Agenda***
 - 1. *Vacant / Inactive Account List (1/1/25-3/31/25)*
 - B. ***Adjustment Applications***
None this quarter
 - C. ***Credit Applications***
None this quarter
- IX. **REPORTS OF OFFICERS, COMMITTEES, OR STAFF**
 - A. ***Discuss Storm Water Utility inquiries to date***
 - B. ***Presentation of Adoption Program awards***
 - C. ***Presentation of Quarterly Report***
 - D. ***Announcement of 17th Annual Boat Day***
 - E. ***Miscellaneous***
- VII. **ADJOURNMENT**

Town of Smyrna
Storm Water Management Program
Progress Report to the
Storm Water Advisory Committee
April 21st, 2025 at 5:00 PM
Smyrna Town Hall / Council Chambers

- I. Discuss the following Storm Water Management (SWM) Program achievements made from: January 1 through March 31, 2025.
- A. 221 certificates of occupancy issued this quarter were assessed for the corresponding SWU fee then reported monthly to CUD and the Town’s Public Utilities Department. In addition, all SWU fee delinquent accounts were also tracked and reported to Utilities.
 - B. Mr. Rose reviewed all grading permits, in tandem with sediment control reviews by the Stormwater Coordinator, and required the submission of as-built drawings for each and every project having its own means of detention as well as all applicable water quantity concerns.
 - C. Received no citizen inquiry about the Storm Water Utility (SWU) user fee.
 - D. The Stormwater Coordinator wrote this quarterly Progress Report. Staff also completed writing the quarterly report. This satisfies an MS4 permit requirement.
 - E. Reviewed 34 newly submitted sets of grading plans for eventual construction projects, during three monthly staff plan review meetings then created project files once each was Planning Commission-approved. This satisfies a MS4 permit requirement.
 - F. Began contacting developers soon after their projects were Planning Commission-approved to encourage them to pass the grading permit procedures (mailed with their Planning Department notice) on to their project manager.
 - G. Corresponded with developers and contractors about several imminent projects concerning grading permit issues. This satisfies a MS4 permit requirement.
 - H. Reviewed, commented, and dated grading plans for 23 sets of newly Planning Commission-approved construction plans in preparation for grading permit issuance. This satisfies a MS4 permit requirement.
 - I. Completed sediment control measure inspections at 10 construction sites. This satisfies a MS4 permit requirement.
 - J. Facilitated grading permit pre-construction meetings for 10 new construction projects once they met all requirements, which are being electronically tracked on the Progress Table. This satisfies a MS4 permit requirement.
 - K. Issued grading permits for 10 new construction projects. This brings the annual cumulative total to 10.
 - L. Investigated 2 Illicit Discharge Detection and Elimination (IDDE) issue.
 - i. 223 Threet Industrial Chemical Spill
 - ii. 304 West Hutchinson Sanitary Sewer Back up
 - M. Discuss 17th annual Boat Day/Water Fest on June 21st, 2025

No.	Project Name (Imperv. Surf. Area in sf) 1 ERU, equivalent residential unit = 3,543sf	ERU Equivalent <u>project sf</u> 3,543(sf/ERU)	Development Type	Monthly SWU Revenue (\$) (ERU * \$3.47)	Annual SWU Revenue (\$)
1	Redstone FCU 42,587 sf ISA	12.02	Commercial	41.71	500.52
2	Turner Machine Company 29,256 sf ISA	8.26	Industrial	28.67	344.04
3	Primrose School 40,638 sf ISA	11.47	Commercial	39.80	477.6
4	Sam Griffin Cell Tower 1,984 sf ISA	0.56	Commercial	1.94	23.28
5	Creekside Logistics 174,659 sf ISA	49.30	Industrial	171.06	2,052.72
6	Rock Springs Retail Center 28,415 sf ISA	8.02	Commercial	27.81	333.72
7	ABS Kids ABA Therapy 84,040 sf ISA	23.72	Commercial	82.29	987.48
8	Fast Pace Urgent Care 10,452 sf ISA	2.95	Commercial	10.24	122.88
9	Advanced Auto Parts 22,569 sf ISA	6.37	Commercial	22.10	265.2
10	T-Mobile Cell Tower 8,999 sf ISA	2.54	Commercial	8.81	105.72
			Total	434.43	5,213.16

Monthly Total – 434.43 Annual Total – 5,213.16 (\$3.47/ERU, Equivalent Residential Unit)

- N. Patrick Owen, Environmental Tech/Sediment Control Inspector started his employment with the Town Of Smyrna in January of 2024. His impressive background combines education in Geology, experience on construction sites, and a strong command of the computer programs used by the Town of Smyrna. Patrick easily got a handle on the job duties and has been performing exceptionally well since being hired.
 - i. Organized and tracked monthly inspection calendar for all construction sites.
 - ii. Conducted semi-weekly construction inspections and electronically recorded them, and worked with supervisors, developers, builders, and engineers during **409** construction site inspections.
 - iii. Completed quarterly review of 100 known outdoor grease receptacles in Town of Smyrna
 - 1. No grease receptacles were found to be in violation
 - iv. Added data from surveyors to the newly developed Stormwater system map
 - 1. Interns arriving this summer to collect data and update GIS Map
 - v. Continued to work with business and property owners, et al to educate and enforce detention pond corrections.
 - vi. Number of construction lot inspections completed:
 - 1. 99 Initial Erosion Inspections; of which 4 failed
 - 2. 227 Sidewalk and Final Grade Inspections, of which 19 failed
 - vii. Continued to work with the Public Works Director on several ongoing construction projects.
 - viii. Number of Letters of Warning/ NOV / Stop Work Orders Issued:
 - 1. 3 Letters of Warning- Patterson Property, Academy/Hobby Lobby, 1450 Sam Davis
 - 2. 3 Notices of Violation- Colony at Greentree, Hidden Hills S.6 P.2A, and Hidden Springs
 - 3. 2 Stop Work Orders- Colony at Greentree and Hidden Hills S.6 P.2A
- O. The last SWAC meeting was held during January, with four of the seven members attending.
- P. Cris Good, our multimedia expert, entered into the program's website the following documents; Public Information and Education (PIE), Enforcement Response Plan (ERP), updated tracking numbers for several years of stream cleanups and Adopt-A-Stream events, Boat Day field activity reports, and the SWAC Historical Summary.
The site looks great!
- Q. Fortunately for Smyrna there are several 'active' citizen groups, including businesses and schools that had six (6) either Adopt-A-Roadway or Adopt-A-Highway events this quarter, using thirty-two (32) volunteers. These efforts brought their annual total events to six (6) and produced 81 bags, thus an annual total of 81 bags of litter that will not end up in our streams from the Adopt-A-Roadway and Adopt-A-Highway programs.
- R. The Public Works Staff handled seventeen (17) citizen inquiries regarding storm water drainage issues.

SCHOOL NAME SPONSOR'S NAME	SPONSORING GROUP	YEARS # of participants	COMMENTS/WHERE
SMYRNA H.S. Christine McGinnis / bio. A/P teacher	Biology/ Anatomy-Physiology Club	8 ('16 – '24, no '20) 30	Davis Creek wet weather conveyance from Hazelwood and Branford – Stewarts Creek
STEWARTS CREEK M.S. Kevin Welch / STEM teacher STEWARTS CREEK E.S. Nicholas Bone / teacher	Rutherford County STEM Program	8 ('16 – '24, no '20) 25 – 30 7 ('16 - '24, no '20/'21) 5 - 15	SCMS and SCES combine at one annual event; top of bank and school grounds
STEWARTS CREEK H.S. Jonathan Anderson / math teacher	Smyrna Rotary Club Michael Wilson	7 ('17 – '24, no '20) 18	StoneCrest Medical Center's rock berm located at I-24 / Sam Ridley Parkway interchange outlet
ROCK SPRINGS M.S. Chris Gray / Julie Wanker teachers	Beta Club	9 ('16 – '24) 17	Along stream bed and bank, from Paul Johns Park to one block from I-24 overpass
STEWARTSBORO E.S. Larissa Westerfield, Principal	Entire school	3 ('22-'24) 10	Pioneer Park and top of bank of wet weather conveyance

MINUTES OF THE TOWN OF SMYRNA STORM WATER ADVISORY COMMITTEE

January 13, 2025

1st Item: Call to Order

The January meeting of the Town of Smyrna Storm Water Advisory Committee was held on Monday, January 13, 2025. Vice Chairman, Douglas Brown, called the meeting to order at 5:02P.M. at Town Hall, Smyrna, Tennessee.

The following Storm Water Advisory Committee members and staff were present:

Members:

Douglas Brown
Andrew Eckemrode
Tyler Short
Bradley Heilwagen

Absent:

Rhett Kimble
Natashia Floyd
William Shackelford

Staff:

Benjamin Groce, Attorney
Tom Rose
Charles King
Bradly Jordan
Tammie Mitchell

Absent:

Blake Parker

2nd Item: Citizen Comments

Vice Chairman Douglas Brown asked if there were any citizen comments to be heard by the Committee. There being none, the Committee proceeded to item #3 of the agenda.

3rd Item: Approval of Minutes of the July 15, 2024 Meeting

The Committee considered a motion by Andrew Eckemrode to approve the minutes of the July 15, 2024 meeting as presented. The motion was seconded by Tyler Short. The motion was approved unanimously. A copy of the minutes as approved is attached hereto and marked Exhibit "1".

4th Item: Old Business

There was no old business to discuss at this meeting.

5th Item: New Business

A. Consent/Correction Agenda

1. Vacant / Inactive Account List

The Stormwater Fee Vacant Account List (through 12/31/24) was presented by staff. The accounts on the list shall be re-opened with a fee being assessed to the property owner. . A copy of the Stormwater Fee Vacant Account List (through 12/31/24) is attached hereto and marked as Exhibit "2".

The Committee then considered a motion by Andrew Eckemrode to approve the Consent/Correction Agenda as recommended by staff. The motion was seconded by Bradley Heilwagen. The motion was approved unanimously.

B. Adjustment Applications

There were no adjustment applications to consider at this meeting.

C. Credit Applications

There were no credit applications to consider at this meeting.

6th Item: Reports of Officers, Committees, or Staff

- A. Mr. Bradly Jordan, Stormwater Coordinator reported to the Committee that our last meeting on 10/21/24 was canceled due not enough committee members showing up. Staff received no calls or inquiries about the Storm Water User Fee.
- B. Mr. Bradly Jordan then presented to the Committee the Storm Water Management Program Quarterly Progress Report. This report was for the period of October 1, 2024 through December 31, 2024. A copy of this Storm Water Management Program Quarterly Progress Report is attached hereto and marked as Exhibit "3".
- C. At this time, Mr. Rose answered any miscellaneous questions and discussed Boat Day 2025.

7th Item: Adjournment

There being no further business to come before the Committee, a motion was made by Andrew Eckemrode to adjourn the meeting and a second by Tyler Short. Without objection, the meeting was adjourned at 5:15 PM.

Submitted by:

Certified by:

Bradly Jordan, Secretary Date

Rhett Kimble, Chairman or Date
Douglas Brown, Vice Chairman